

TAA40104 Certificate IV in Training and Assessment

Qualification: Certificate IV (AQF)

Training Package: TAA04 Training and Assessment

TAFE NSW Course No: 17081

This qualification will enable you to develop the knowledge, skills and attitudes required to competently perform the role of a skilled trainer, facilitator and assessor in the workplace and the VET sector.

Career Opportunities: Training officer positions, trainers and assessors in a Registered Training Organisation.

Articulation: Completion of the core units of this qualification provides entry into TAA50104 Diploma of Training and Assessment.

Entry Requirements: NSW Higher School Certificate or equivalent. Competent internet, email and computer skills. Prior studies in an industry area or area of subject matter expertise.

Recognition: Any unit of competence can be achieved through recognition if you feel you can demonstrate that you already have the skills and are currently using them. You will need to discuss this in detail with your trainer before the course.

Core Units:

TAADES401B	Use training packages to meet client needs
TAADES402B	Design and develop learning programs
TAADEL401B	Plan and organise group-based delivery
TAADEL403B	Facilitate individual learning
TAADEL404B	Facilitate work-based learning
TAAENV401B	Work effective in vocational education
TAAENV402B	Foster and promote an inclusive learning culture
TAAENV403B	Ensure a healthy and safe learning environment
TAAASS401C	Plan and organise assessment
TAAASS402C	Assess competence
TAAASS403B	Develop assessment tools
TAAASS404B	Participate in assessment validation

Compulsory Elective Units:

TAADEL402B	Facilitate group-based learning
TAADEL301C	Provide training through instruction & demonstration of work skills

North Coast TAFE recognises and acknowledges the traditional custodians of the land upon which we work and study.

Note: Enrolments can be made by phoning 131 601. Places can also be reserved and payment made at a Campus office. Courses may only commence subject to sufficient numbers. Refunds are available with 5 working days notice prior to course commencement. No fee exemptions apply for this course. GST is included in all prices. All information is accurate at time of printing.



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Course commencement is subject to sufficient resources and demand. For the most up-to-date information on course content, attendance modes; fees, concessions, refunds and exemptions; recognition of prior learning and credit transfer options; student support services including literacy and numeracy support and welfare services; student rights and responsibilities; appeals and complaints process and Department of Education and Training Code of Conduct visit the Institute website or ring 131601.



Semester 1, 2009
Semester 2, 2009

Campus: Kingscliff
Cudgen Road,
Kingscliff NSW 2487

To enrol

Ring **131601** or your local campus to register. You can pay over the phone using credit card or register your interest and then visit the campus to make payment.

These fees can be paid using EFTPOS, Visa, Mastercard, cheque, money order or purchase order only.

Starts: Friday 5 June 2009

Attendance: 9.00 am to 3.30 pm (dates are listed overleaf). Hours allocated are only classroom hours. You should allow another 3 hours per week for assessment requirements.

Cost: \$1795, includes all course materials.

Payment must be made a minimum 7 days prior to commencing the course.

Additional assessment days may be required.

Contacts and more information:

Lisa Bale
Kingscliff Campus
p: 02 6674 7200

or
Customer Service Centre
p: 131601 or 02 6586 2249
e: nci.courseinfo@tafnsw.edu.au

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www.nci.tafensw.edu.au

Workshop days and times:

Fridays

5 June 2009

12 June 2009

19 June 2009

26 June 2009

VACATION PERIOD

24 July 2009

31 July 2009

7 August 2009

14 August 2009

21 August 2009

28 August 2009

4 September 2009

BREAK

18 September 2009

25 September 2009

2 October 2009

VACATION PERIOD

Tuesdays

20 October 2009

27 October 2009

3 November 2009

10 November 2009

17 November 2009

Fridays

23 October 2009

30 October 2009

6 November 2009

13 November 2009

20 November 2009